



**SUPERIOR COURT OF CALIFORNIA, COUNTY OF SANTA BARBARA**  
**REQUEST FOR QUOTE – SERVICES**

**RFQ NO.: 2008-04**

**From:**

Superior Court of California  
 County of Santa Barbara  
 1100 Anacapa Street, 2<sup>nd</sup> Floor  
 Santa Barbara, CA 93101

Attention: Ammon M. Hoenigman

Phone: 805-568-3101 Fax: 805-884-8071

Email: [sbsolicitation@sbcourts.org](mailto:sbsolicitation@sbcourts.org) (All questions to be submitted via email only)

**Date Issued: April 1, 2008, Addendum 01**

**To: (Vendor to Complete)**

Vendor: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Acceptable Delivery Methods: Mail or Express Delivery:  Hand Delivery:  Facsimile:

**ADDENDUM**

**Deadline For Submitting Questions:** April 10, 2008

**Bid Submittal Date:** April 18, 2008

**Service to Begin:** July 1, 2008

**Payment:** Net 30 days

**Description of RFQ Modifications**

Bidders are hereby given notice of changes to the date for the Notice of Intent to Quote in the Key Dates and Times table within RFQ 2008-04. Bidders are hereby given notice to the modification in the approximate square footage for the Santa Barbara Court Modular (Archives) area.

**1. PROCUREMENT SCHEDULE**

The Court has developed the following list of key events from RFQ issuance through notice of Agreement award. All deadlines are subject to change at the Court's discretion.

<b>No.</b>	<b>EVENTS</b>	<b>Key Dates</b>
1	Issue RFQ	Friday, March 28, 2008
2	Email Notice of Intent to Quote (See Section I 1.)	<b>Friday, April 4, 12:00pm PST</b>
3	Mandatory Vendors Walk-Through	Monday, April 7, 2008, 9:00am PST
4	Deadline for Vendor Requests for Questions, Clarifications or Modifications	Thursday, April 10, 2008, 5:00pm PST
5	Addendum for Answers, Clarifications or Modifications	Tuesday, April 15, 2008
5	Proposal Due Date and Time	Friday, April 18, 2008, 4:00 pm PST
7	Potential Interviews (estimated)	Thursday April 24 and Friday, April 25, 2008
8	Notice of Intent to Award (estimated)	Monday, April 28, 2008
9	Negotiations (estimated)	Wednesday, April 30, 2008
10	Notice of Award (estimated)	Thursday, May 1, 2008

**2. IMPORTANT – LETTER OF INTENT TO ATTEND CONFERENCE:**

A **Letter of Intent** from a prospective vendor must be sent via e-mail to [sbsolicitation@sbcourts.org](mailto:sbsolicitation@sbcourts.org) by the date and time stated in Section I. of the Procurement Schedule. Your letter of Intent should indicate the number of individuals (vendor and its subcontractors) who plan on attending the Conference and Walk-Through. The Court will prepare a summary of questions and answers from the Conference, as an addendum, which will be provided to attendees.

**EXHIBIT D**  
**STATEMENT OF WORK**

**1. General Description**

The Court has a need for a Contractor to perform janitorial services at each of the following buildings located in Santa Barbara County:

<b>Location</b>	<b>Square Feet</b>
Anacapa Division 1100 Anacapa St. Santa Barbara, CA 93101 6 Courtrooms	approx. 40,000
Figueroa Division 118 E. Figueroa Street Santa Barbara, CA 93101 6 Courtrooms	approx. 40,000
Santa Barbara Jury Services 1108 Santa Barbara St. Santa Barbara, CA 93101 1 Courtroom	approx. 8,000
Santa Barbara Juvenile Court 4500 Hollister Avenue Santa Barbara, CA 93110	approx 2,840
Santa Barbara Court Modular (Archives) 118 E. Figueroa Street Santa Barbara, CA 93101	approx. 2,000
Lompoc Division 115 civic Center Plaza Lompoc, CA 93436 2 Courtrooms	approx. 10,600
Solvang Division 1745 Mission Drive Solvang, CA 93463 1 Courtroom	approx. 5,000
Cook Division Santa Maria Building B 312 E. Cook Street Santa Maria, CA 93454	approx 1,900

<b>Location</b>	<b>Square Feet</b>
Cook Division Santa Maria Building C 312 E. Cook Street Santa Maria, CA 93454 2 Courtrooms	approx. 6,000
Miller Division Santa Maria Building E 312 E. Cook Street Santa Maria, CA 93454	approx. 6,500
Cook Division Santa Maria Building F 312 E. Cook Street Santa Maria, CA 93454 Jury Assembly	approx. 3,000
Miller Division Santa Maria Building G 312 E. Cook Street Santa Maria, CA 93454 4 Courtrooms	approx. 24,000
Cook Division Santa Maria Building H 312 E. Cook Street Santa Maria, CA 93454 1 Courtroom	approx. 5,800
Santa Maria Juvenile Court 4285 California Blvd. Santa Maria, CA 93455 1 Courtroom	approx. 6,000
Miller Street – Mediation 201 S. Miller Street Santa Maria, CA 93455	approx. 1,620
Miller Street – Investigators 201 S. Miller Street Santa Maria, CA 93455	approx. 1,640