

# REQUEST FOR QUOTES

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**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SANTA BARBARA**

**REGARDING:**

*Courtroom Projector Replacements*  
*Santa Maria and Santa Barbara Locations*

**THIS PROJECT IS SUBJECT TO COMPLIANCE MONITORING AND ENFORCEMENT BY THE  
DEPARTMENT OF INDUSTRIAL RELATIONS.**

**QUOTES DUE:**

*May 12, 2017* NO LATER THAN *3:00* P.M. PACIFIC TIME

## 1.0 INTRODUCTION

The Superior Court of California, County of Barbara (“Court”) is soliciting quotes from qualified vendors to provide and install two replacement courtroom projectors in two separate courthouse locations. Interested and qualified Bidders who can demonstrate their ability to successfully provide the Goods and Services described in this Request for Quotes (“RFQ”) are invited to submit a bid. Bids shall be submitted in accordance with the requirements set forth in this document.

A Services Contract will be awarded to the Bidder who meets or surpasses the requirements of this RFQ and who receives the highest scored responsive bid. All materials submitted in response to this RFQ shall become a part of the bid.

## 2.0 PUBLIC WORKS CONTRACT SOLICITATION

Contractor shall comply with the registration and compliance monitoring provisions of Labor Code Section 1771.4, including furnishing its certified payroll records to the Labor Commissioner of California and complying with any applicable enforcement by the Department of Industrial Relations. Labor Code Section 1771.1(a) states the following:

*“A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.”*

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Contractor shall post job site notices, as prescribed by regulation. Contractor shall comply with all requirements of Labor Code Section 1771.4, except the requirements that are exempted by the Labor Commissioner for the project.

## 3.0 BID SPECIFICATIONS

- 3.1 Disconnect and remove the existing projectors and projector mounts from the ceiling in each courtroom department.
- 3.2 Provide, install, and connect a new 5,200 lumens or similar LED or Laser (prefer lamp-less) projector and mount in a position to allow the projected image to fill the existing screen. At both locations, the Court would like to leverage the existing cabling.

For Courtroom SB-5, the projector input selection (Judge, Counsel, or Document Camera) shall be able to be controlled by the existing AMX touchscreen. If the input selection is not able to be integrated into the touchscreen, then a wireless remote and an alternative controller for the Da-Lite Cosmopolitan motorized projector screen is required. The screen is 10 feet wide by 7 feet 6 inches tall and is located 19 feet 6 inches from the current projector. Photos are attached.

For Courtroom SM-8, there is a wired SHARP remote that currently controls the projector input. Wired inputs are VGA and single BNC video. There is a separate SOMFY wireless control for the motorized projection screen electric projection screen. The proposed projector shall include a wireless remote capable of changing input source. The existing VGA cable and the commercial grade wireless HDMI gateway shall be the input sources. Photos are attached.

- 3.3 Provide, install, and connect a commercial grade HDMI wireless collaboration gateway to provide users with a user-friendly wireless HDMI connection to the projector from their device or desktop computer.
- 3.4 Provide, at a minimum, a one-year warranty on the equipment.
- 3.5 Optional annual maintenance plan.

#### 4.0 TIMELINE

##### 4.1 Time is of the Essence.

The current projectors in each of the two courtrooms have failed. The Court wishes to have the replacement projectors installed at the earliest time possible. Please note that access to the Courtrooms is limited. The installation date/time will need to be coordinated with Court IT and operations staff.

#### 5.0 SPECIAL INSTRUCTIONS:

- 5.1 Bid Due Date: May 12 by 3:00 pm.
- 5.2 Bids shall be submitted via email to [sbsolicitation@sbcourts.org](mailto:sbsolicitation@sbcourts.org)
- 5.3 Questions shall be directed to [sbsolicitation@sbcourts.org](mailto:sbsolicitation@sbcourts.org) no later than Wednesday, May 10 by 3:00 pm.

#### 6.0 RFQ ATTACHMENTS

##### 6.1 Administrative Rules Governing RFQs

These rules govern this solicitation and should be read carefully by Bidder. They may be found at:

<http://www.sbcourts.org/gi/Purchasing/TermsConditions/RFQAdministrativeRules.pdf>

##### 6.2 Sample Agreement – Public Works Project

Bidders are encouraged to review carefully the Sample Agreement. Please note that the Sample Agreement language is subject to change, that not all clauses shown may be used in any resultant Agreement, and that other Agreement provisions, which do not currently appear, may be included in any resultant Agreement. Bidders are not required to sign the Sample Agreement at this time. The Contractor selected to provide services as a result of this RFQ process, if an award is made, will be required to sign the final version of the Agreement upon acceptance of Contract award. The Sample Agreement may be found at:

<http://www.sbcourts.org/gi/Purchasing/TermsConditions/ShortFormPublicWorksAgreement.pdf>

##### 6.3 Insurance Requirements

The Contractor selected to provide services as a result of this RFQ process, if an award is made, will be required provide a certificate of insurance according to the requirements stated herein. The insurance requirements may be found at:

<http://www.sbcourts.org/gi/Purchasing/TermsConditions/InsuranceRequirements.pdf>

#### 7.0 SUBMISSION REQUIREMENTS

Bids must be submitted in the format described below. Bidder failure to meet the submission requirements may be cause for disqualifying a bid from further consideration.

##### 7.1 Bid Submission Deadline

Bids must be received on or before the bid due date.

**7.2 Required Documents**

- A. Bidder must submit with its quote, proof of Contractor’s current registration with the DIR.
- B. Bidder must submit with its quote, a copy of a California seller’s permit issued under Revenue and Taxation Code 6066 et seq.
- C. IT Goods and Services General Certification Form which may be found at:  
<http://www.sbcourts.org/gi/Purchasing/TermsConditions/IT-Goods-and-Services-GeneralCertifications.pdf>
- D. Darfur Certification which may be found at:  
<http://www.sbcourts.org/gi/Purchasing/TermsConditions/DarfurAct.pdf>

**7.3 Optional Documents (if applicable)**

- A. Small Business Declaration (if applicable) which may be found at:  
<http://www.sbcourts.org/gi/Purchasing/TermsConditions/SmallBusinessDeclaration.pdf>
- B. Bidder DVBE Declaration (if applicable) which may be found at:  
<http://www.sbcourts.org/gi/Purchasing/TermsConditions/DVBEBidderDeclaration.pdf>
- C. DVBE Declaration (if applicable) which may be found at:  
<http://www.sbcourts.org/gi/Purchasing/TermsConditions/DVBE-Declaration.pdf>

**7.4 Cost Proposal**

The Bidder must submit a Cost Proposal for the Goods and Services described in the Bid Specifications. The Cost Proposal must include the cost per unit separated by line item from the cost of labor, and shall include the project total.

An annual maintenance plan shall be quoted as an optional service, on a separate line item.

Price quoted shall include all applicable fees.

**8.0 EVALUATION METHODOLOGY AND CRITERIA**

If an award is made under this RFQ, it will be awarded on the basis of the highest scored quote with the following criteria:

CRITERION	MAXIMUM NUMBER OF POINTS
<i>Cost</i>	<i>50 Points - 50%</i>
<i>Ability to provide the goods and services timely</i>	<i>25 Points - 25%</i>
<i>Annual Maintenance Service Plan</i>	<i>25 Points - 25%</i>