



Superior Court of California, County of Santa Barbara

Request for Judicial Administrative Records Fiscal Division

Date: _____ Phone: _____

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Documents/Records Requested: _____

The court will make identifiable judicial administrative records available upon request unless the records are exempt from disclosure under Rule 10.500. Records are subject to payment of a fee pursuant to subdivision (e)(4) of rule 10.500. You will be charged \$.50 per page plus any request requiring personnel time in excess of two hours will result in a charge for the cost of the employee's wages and benefits for all time spent.

For copies of the procurement records maintained by the Santa Barbara County Superior Court complete this form and submit to:

Ammon M. Hoenigman
Senior Procurement Specialist
Santa Barbara County Superior Court
1100 Anacapa Street, 2nd Floor
Santa Barbara, CA 93101
ahoenigman@sbcourts.org

The Court will return a copy of this form indicating the amount due below. Payment is required before the copies will be released. Make checks payable to: Santa Barbara County Superior Court, and submit to the above address.

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